



Arun District Council  
Civic Centre  
Maltravers Road  
Littlehampton  
West Sussex  
BN17 5LF

Tel: (01903 737500)  
Fax: (01903) 730442  
DX: 57406 Littlehampton  
Minicom: 01903 732765

e-mail: [committees@arun.gov.uk](mailto:committees@arun.gov.uk)

Committee Manager Jane Fulton - (Ext 37611)

11 June 2020

## CABINET

A meeting of the Cabinet will be held on **Monday 22 June 2020 at 5.00 pm** and you are requested to attend.

Members: Councillors Dr Walsh (Chairman), Oppler (Vice-Chair), Coster, Mrs Gregory, Lury, Stanley, Mrs Staniforth and Mrs Yeates

**PLEASE NOTE:** *This meeting will be a 'virtual meeting' and any member of the press and public may listen-in and view the proceedings via a weblink which will be publicised on the Council website at least 24 hours before the meeting.*

*Different meeting arrangements are in place for the period running from 4 April 2020 to 7 May 2021 from the provisions of the Coronavirus Act 2020 and the meeting regulations 2020, to allow formal 'virtual meetings'.*

*This Council's revised Rules of Procedures for 'virtual meetings' can be found by clicking on this link: <https://www.arun.gov.uk/constitution>*

*Any members of the public wishing to address the Cabinet meeting during Public Question Time, will need to email [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk) by 5.15 pm on Friday, 12 June 2020 on line with current Cabinet Procedure Rules. It will be at the Chief Executive's/Chairman's discretion if any questions received after this deadline are considered.*

*For further information on the items to be discussed, please contact: [committees@arun.gov.uk](mailto:committees@arun.gov.uk)*

## **AGENDA**

### 1. **APOLOGIES FOR ABSENCE**

## 2. DECLARATIONS OF INTEREST

Members and officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time

## 3. QUESTION TIME

- a) Questions from the public (for a period of up to 15 minutes).
- b) Questions from Members with prejudicial interests (for a period of up to 15 minutes).

## 4. URGENT BUSINESS

The Cabinet may consider items of an urgent nature on functions falling within their responsibilities where special circumstances apply. Where the item relates to a key decision, the agreement of the Chairman of the Overview Select Committee must have been sought on both the subject of the decision and the reasons for the urgency. Such decisions shall not be subject to the call-in procedure as set out in the Scrutiny Procedure Rules at Part 6 of the Council's Constitution.

## 5. MINUTES

(Pages 1 - 8)

To approve as a correct record the Minutes of the Cabinet meeting held on 1 June 2020 as *attached*.

## 6. BUDGET VARIATION REPORTS

To consider any reports from the Group Head of Corporate Support.

7. UPDATE ON WEBCASTING OF MEETINGS - PROCUREMENT OPTIONS (Pages 9 - 12)

Following the reports that were made to Cabinet on 8 July and 9 December 2019, this report feeds back to the Cabinet the findings from the corporate officer group that was set up to examine the future webcasting needs of the Council and associated costs but has been amended to reflect the Council's current financial position.

8. THE COUNCIL'S RESPONSE TO THE COVID 19 PANDEMIC SITUATION (Pages 13 - 20)

This report updates Cabinet on the Council's response to the pandemic situation and its proposals for economic recovery.

9. JOINT ARUN AREA COMMITTEES (Pages 21 - 26)

To consider and note the Minutes of the meeting of the Joint Western Arun Area Committee held on 11 March 2020 (as attached), noting that the meeting of the Joint Eastern Arun Area Committee scheduled for 17 March 2020 was cancelled.

**ITEMS PUT FORWARD BY THE OVERVIEW SELECT COMMITTEE AND WORKING GROUPS**

To consider any recommendations from the meeting of the Overview Select Committee held on 9 June 2020.

Note : Report is attached for all Members of the Council only and the press (excluding exempt items).

Note : Members are reminded that if they have any detailed questions would they please inform the Chairman and/or relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings - The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link – Filming Policy [The Filming Policy](#)